



Town Hall
Market Hill
St Ives
Cambs
PE27 5AL
Charity number 1142913
www.kickyouth.org

JOB DESCRIPTION

JOB TITLE

- KICK Sessional Worker

HOURS

- Part time, 10 hours per week. Term time only.

PAYMENT

- £12 per hour

CLOSING DATE

- Closing Date for Applications: Monday 26th February 2024. Please email your application form and CV to louise@kickyouth.org.
- Interviews: Week commencing Monday 4th March 2024.

MAIN PURPOSE AND SCOPE OF THE JOB

- To be accountable and responsible for the delivery of youth services under the direction of the Operations Manager and Project Coordinator.
- To help young people (age 10- 19 years) grow to full maturity as individuals and members of society through the provision of a range of activities that develop their social, physical and mental capacities, promoting self-worth, independence, a sense of responsibility and respect for others.

DUTIES AND KEY RESPONSIBILITIES

Delivery of youth work programmes to support young people

- Assist in planning and delivery of KICK projects – including schools based, during school hours, and our community-based youth groups on Tuesday's from 3 – 9.30pm.
- Promote the participation of young people in the activities.
- Establish relationships and a style of working that will enable the young people to safely learn and develop, in accordance with the principles and values of KICK.

Evaluation of sessional work

- Supporting the monitoring and evaluating of sessional work including providing input to reports when needed.

Principal Accountabilities:

- To work in accordance with and commit to KICK's policies and procedures including child protection, equal opportunities and data protection.
- To familiarise themselves with the local community amenities and providers of services for young people.
- Promote and champion KICK and its associated projects.
- To understand their role in the health and safety of young people, for the safeguarding of premises, furnishings and equipment, and also for the collection and recording of monies received in accordance with guidelines and instructions where appropriate.
- To report any Child Protection concerns to the KICK Operations Manager in accordance with the KICK Safeguarding Policy.
- To attend supervision meetings and annual appraisals and to contribute to staff meetings and training courses as required.
- To carry out any other duties as may be deemed necessary by the Operations Manager and/or Trustees in line with the aims of the charity.

Person specification

	CRITERIA
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • Ability to communicate effectively with young people and colleagues. • Ability to plan youth work activities in a structured and balanced way appropriate to the needs of the young people. • Able to work effectively within a team and be able to plan, monitor, record, evaluate and prioritise a range of work requirements.
EXPERIENCE	<ul style="list-style-type: none"> • Experience of planning activities and/or sessions for young people. • Able to demonstrate experience of successfully working with children and young people.
KNOWLEDGE	<ul style="list-style-type: none"> • Knowledge of Health and Safety management including Child Protection Procedures. • Have undertaken, or be willing to take, Safeguarding children and young people training.
PERSONAL ATTRIBUTES AND OTHER REQUIREMENTS	<ul style="list-style-type: none"> • A high level of resilience and adaptability. • Proven ability to communicate effectively within a range of settings using a wide range of communication skills. • Ability to create, maintain and develop professional positive relationships with young people, families, carers and wider partnerships. • Able to work flexibly including up to 2 evenings where necessary. • Must be able to drive and have own transport.